

# WEDDING VENUE GUIDE

---

ALEXANDRIA, MN

---

**BOLDNORTHCELLARS**

---

*ph: (320) 846-5443, ext 3 | email: [kasey@carloscreekwinery.com](mailto:kasey@carloscreekwinery.com)*



## W E L C O M E

---

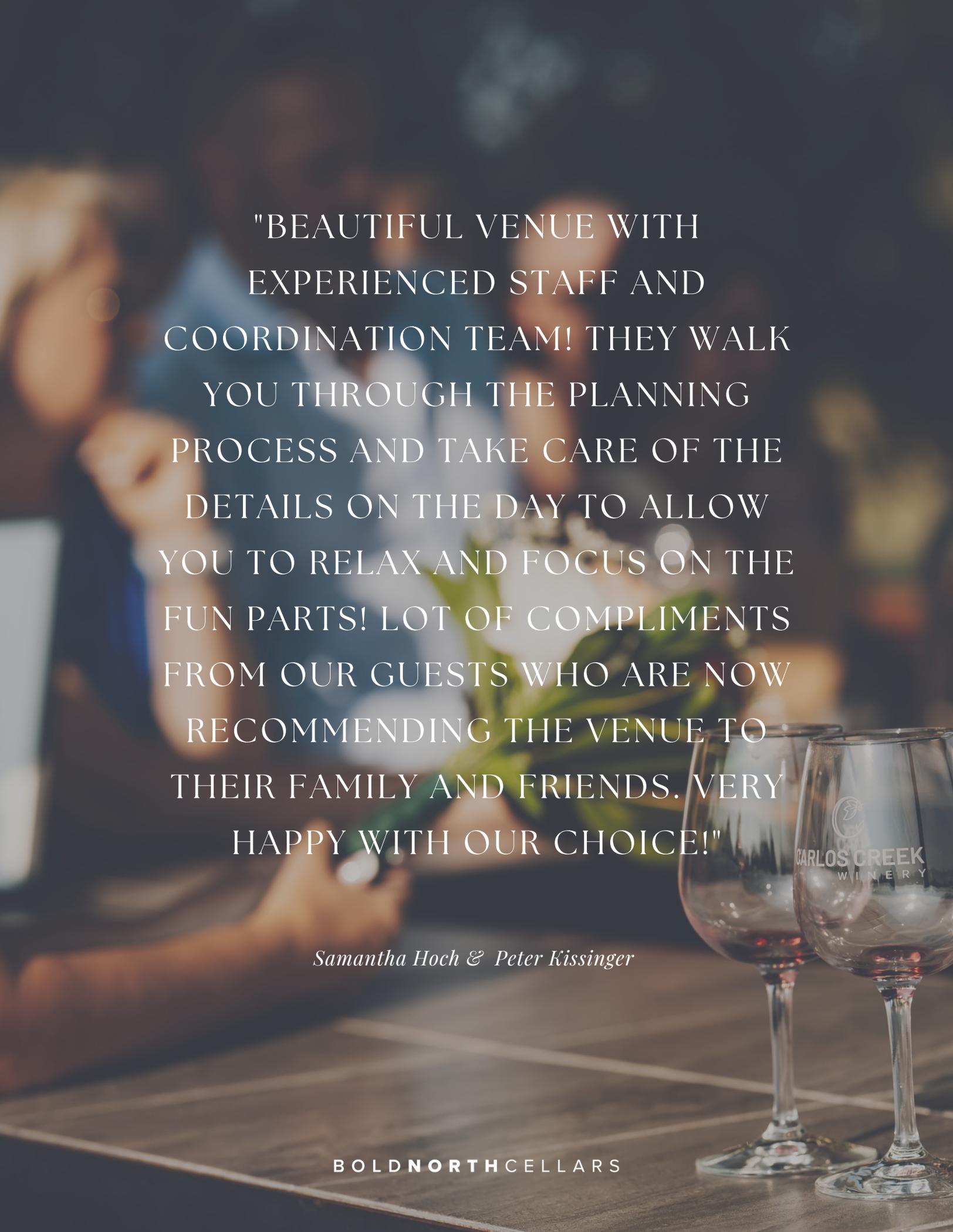
Imagine saying "I do" in the Natural Cathedral amidst the chain of lakes and natural beauty of central Minnesota. Bold North Cellars offers more than just a stunning backdrop for your special day. We are your partner in crafting an unforgettable celebration of love, joy, and connection since 1999.

With a legacy of excellence in hospitality, we offer a curated collection of services designed to make your planning process seamless. We are here to assist you in every venue detail; from expertly designed fresh floral centerpieces and ceremony arbor, to coordinating pre & post shuttle service, and creating a day-of timeline that enhances your guest experience.

Indulge in award-winning wines from Carlos Creek Winery, the largest wine producer in Minnesota, and savor delicious craft beers from 22 Northmen Brewing Company, all brewed on-site. Experience the convenience of an all-in-one location, hosting your ceremony, social hour, and reception in our elegant and accommodating spaces.

Bold North Cellars is your one-stop venue for a seamless and unforgettable wedding experience. With transparent pricing, endless photo backdrops across our 190 acres of vineyards, woods, and manicured lawns, and the opportunity to return for anniversary celebrations, we offer more than just a space; we offer memories that will last a lifetime.

Turn the page to discover the ease of a Bold North Cellars Weddings.

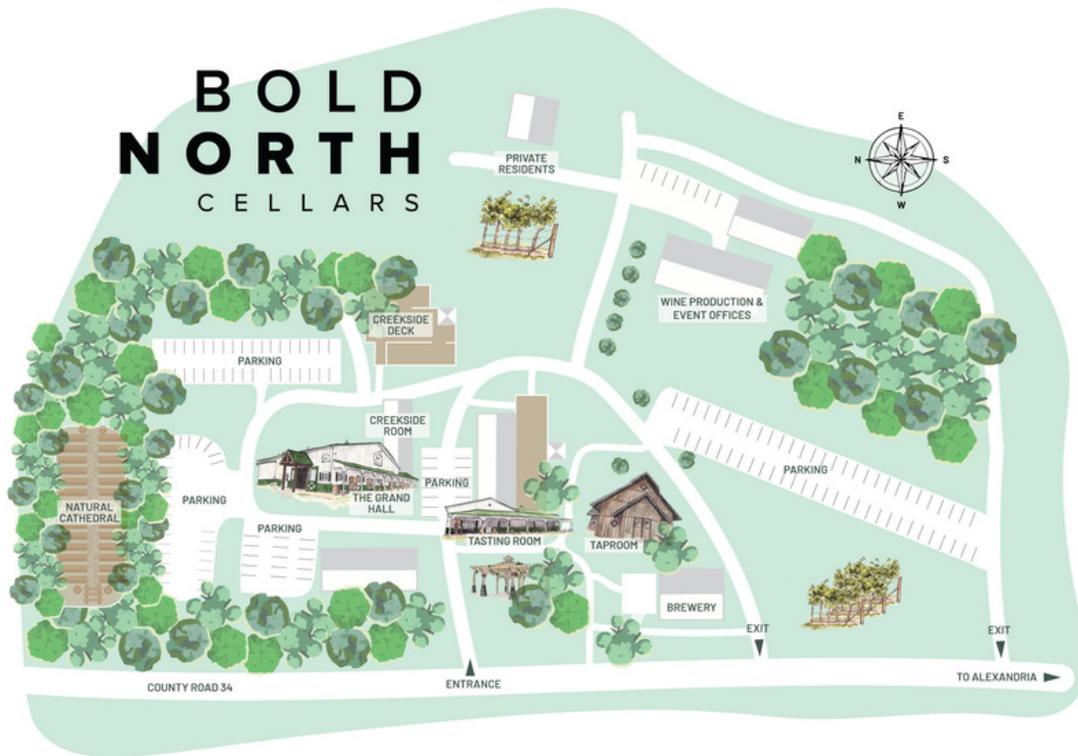
A blurred background of a social gathering, likely a wedding or event, with people and wine glasses. The text is overlaid on this background.

"BEAUTIFUL VENUE WITH  
EXPERIENCED STAFF AND  
COORDINATION TEAM! THEY WALK  
YOU THROUGH THE PLANNING  
PROCESS AND TAKE CARE OF THE  
DETAILS ON THE DAY TO ALLOW  
YOU TO RELAX AND FOCUS ON THE  
FUN PARTS! LOT OF COMPLIMENTS  
FROM OUR GUESTS WHO ARE NOW  
RECOMMENDING THE VENUE TO  
THEIR FAMILY AND FRIENDS. VERY  
HAPPY WITH OUR CHOICE!"

*Samantha Hoch & Peter Kissinger*

# BOLD NORTH CELLARS

WINERY | BREWERY | WOOD FIRE PIZZA | WEDDING VENUE



One of the oldest wineries in Minnesota, opening in 1999. Second-generation, family owned winery helping people discover the art of memorable wines and memorable events.



Added in 2019, brewing the best traditional and distinct craft lagers, ales and original blends in Minnesota.



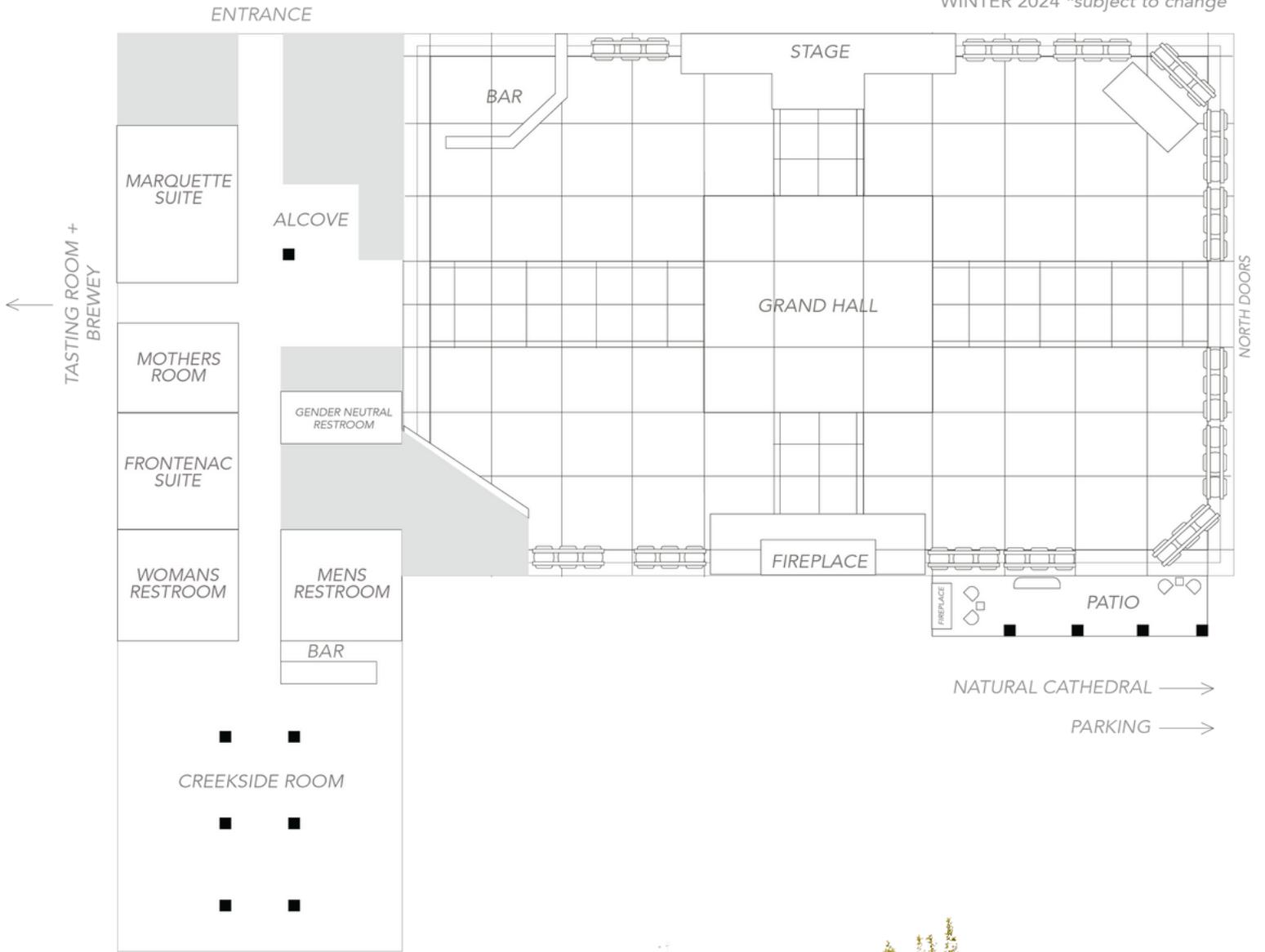
Amazing food offerings at Bold North Cellars including Stoke Wood-Fired Pizza (open year round) and Sizzle Food Truck (open Memorial weekend - Labor Day weekend).



Award-winning venue opened in 2009, offering unique, memorable weddings in a rich, romantic setting.

# THE GRAND HALL

WINTER 2024 \*subject to change



CREEKSIDE DECK



# THE GRAND HALL



MARQUETTE SUITE



FRONTENAC SUITE



CREEKSIDE ROOM



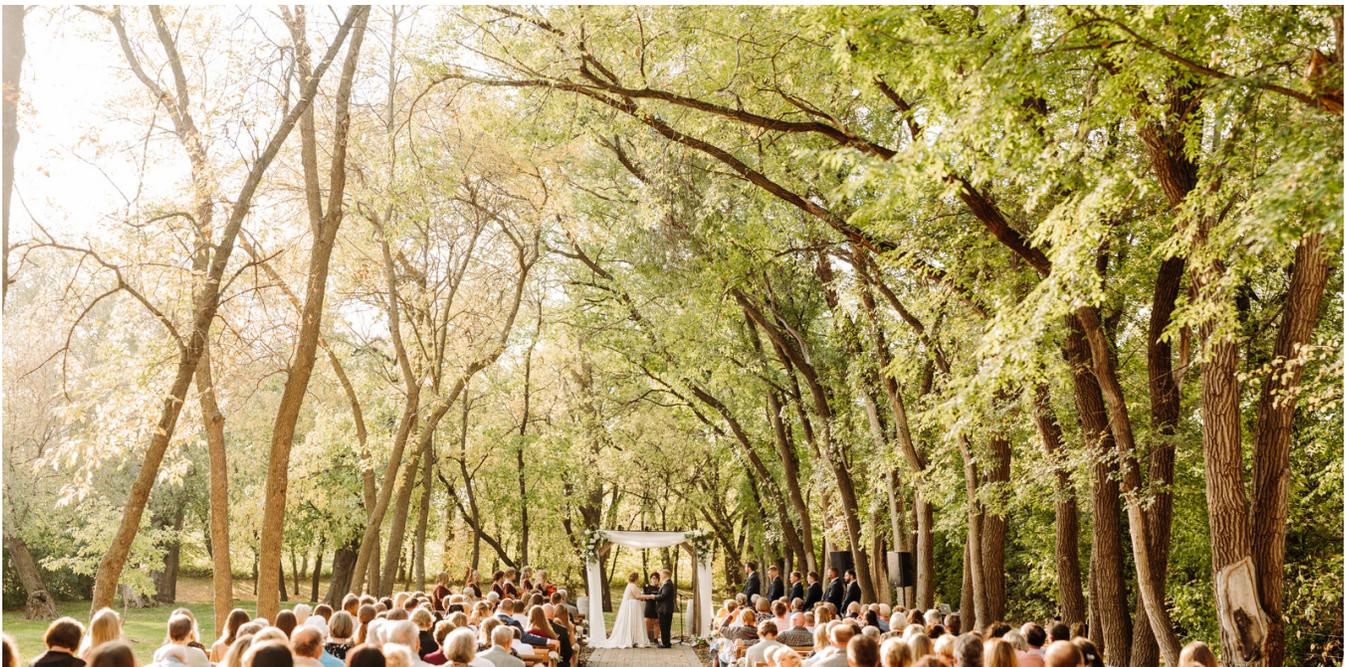
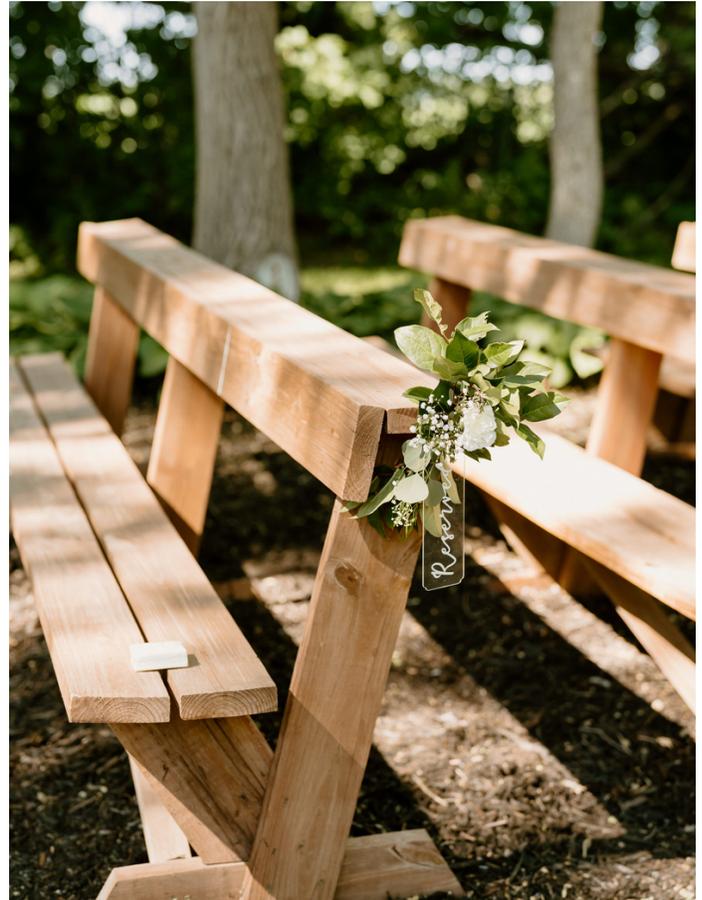
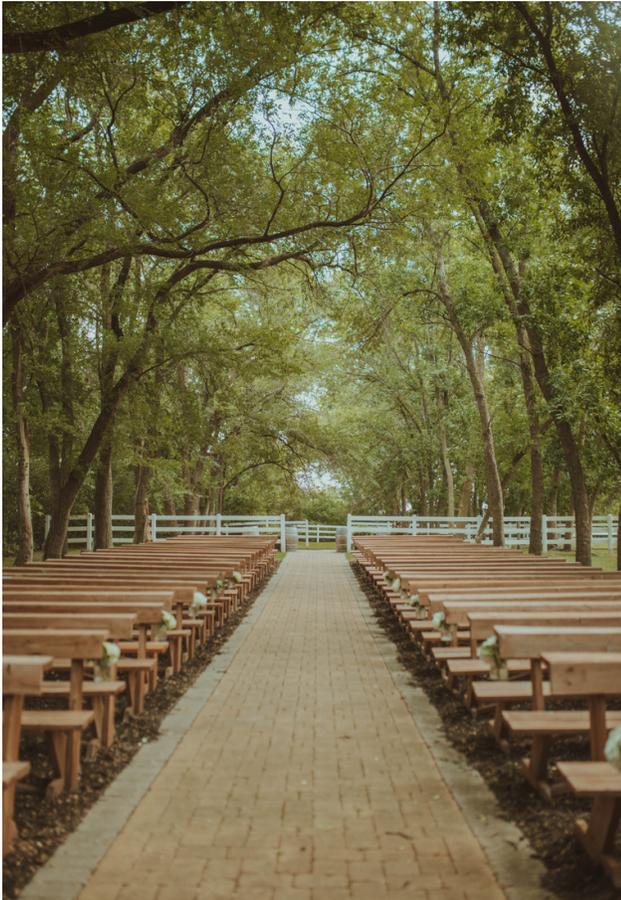
CREEKSIDE DECK



PATIO



# THE NATURAL CATHEDRAL



# WHAT TO EXPECT

---

## PLANNING

---

Once your wedding year begins, you will be invited to experience Bold North Cellars as wedding guests. This event will showcase your fresh floral inclusions, linens, some of our favorite vendors, and, of course, our award winning beverages.

Three months prior to your date we will meet to discuss details of your day. This meeting will occur soon after our Venue Experience, in-person or virtually, so you have a clear vision of how you want your wedding to look and feel based on our inclusions. During this meeting, we will go over all the details such as:

- Rehearsal
- Day of Timeline
- Hired Vendors
- Shuttle
- Floral Inclusions
- Ceremony
- Social Hour
- Menu
- Bar Options
- Dessert
- Floor plan
- Vendor Needs
- Additional Decor
- Overall vision of your wedding here at Bold North Cellars

## FLORAL & DECOR

---

Flowers are key, and at Bold North Cellars we make it simple, fresh, and offer a stunning variety of options to choose from. For all our booked clients we invite you to our Venue Experience to meet our floral artist, visualize the centerpieces, and browse our selection of different style vessels, table linens, and accents to personalize your day. Chat vision, get expert advice, and feel the excitement!

### What's Included:

- A breathtaking ceremony arbor adorned with fresh blooms.
- Lush floral arrangements and candles on every guest table.

### Want More? We've Got You:

- Bouquets, boutonnieres, and other extras available à la carte.
- No need to search for a separate florist – our partner florist can do it for you if you wish!

## YOUR WEDDING DAY

---

At Bold North Cellars, we craft your wedding day timeline that orchestrates your big day with elegant precision. We will work with you directly to design the perfect flow from ceremony to the dance floor, ensuring every detail from floral arrangements to guest arrival. You'll have a dedicated Venue Manager the day of your wedding: guiding vendors, directing your wedding party, or getting you a glass of bubbly to celebrate. We handle the details - floor plans, floral, shuttles, setting out and packing up your decor, even the vendor tango. You relax, revel in romance, and leave the logistics to us.

# VENUE CHARGES

---

## RENTAL BASE FEE

---

### SUNDAY - FRIDAY

12 Hour Rental Base Fee  
*up to 150 guests*

*\$11,000*

### SATURDAYS & HOLIDAY SUNDAYS

12 Hour Rental Base Fee  
*up to 150 guests*

*\$12,500*

---

## BEVERAGE MINIMUM

---

*Serving only Carlos Creek Wines and 22 Northmen Brewing Company beer. Premium cocktail cart available.*

*\$2,000*

---

## FINAL COUNT FEE FOR OVER 150 GUESTS

*(determined by Final Guest Count due 3 weeks prior to event date):*

---

01.	02.	03.	04.	05.
<i>100-150 guests</i>	<i>151-200 guests</i>	<i>201-250 guests</i>	<i>251-300 guests</i>	<i>301-350 guests</i>
<i>\$0</i>	<i>\$1000</i>	<i>\$2000</i>	<i>\$3000</i>	<i>\$4000</i>

---

## FEEES, TAXES, & PAYMENTS

---

All rental, decorations, food, equipment and alcohol charges are subject to a 20% service charge and current MN & Douglas County Sales Tax (7.375% - may change by wedding date. 2.5% added for alcohol sales).

- \$2000 due at signing (non-refundable)
- \$4,000 due 6-months prior to event (non-refundable)
- 50% of expected balance (based on estimated guest count) due 90 days prior to event (non-refundable)
- \$1,000 Security deposit due 90 days prior to event\*
- Guest Count due 3 weeks prior to event.
- Remaining balance is due 14 days prior to event (non-refundable)(cash or credit card payment only).

## VENUE INCLUSIONS

---

### VENUE

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Outdoor Natural Cathedral with backup indoor location</li><li>• 3-Tier Outdoor Social Deck - 3,200 sq. ft.<ul style="list-style-type: none"><li>◦ Creekside Room indoor backup - 2,000 sq. ft.</li><li>◦ Seasonal patio heaters</li><li>◦ Yard games</li></ul></li><li>• 9,000 sq. ft. reception space with 350 maximum capacity</li><li>• 15' floor to ceiling stone gas-fireplace</li><li>• Two staging options for DJ or band</li></ul> | <ul style="list-style-type: none"><li>• Dimmable, custom wine barrel chandeliers</li><li>• Indoor restrooms (mens, womens, gender neutral &amp; a mother's room)</li><li>• Two keyless entry private dressing suites</li><li>• Connected patio with gas fireplace</li><li>• Floor-to-ceiling wine barrel décor</li><li>• Golf cart usage from arrival-sunset (seasonal)</li><li>• ADA accessible</li><li>• Catering prep kitchen for caterers</li><li>• 190 acres of stunning photo opportunities*</li><li>• Ability to take engagement photos here*</li></ul> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### FLORAL

- |                                                                                                                                                                                 |                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Trusted local florist to handle all your floral needs.</li><li>• One on One consultation available during booked wedding year</li></ul> | <p>Included floral:</p> <ul style="list-style-type: none"><li>• Designed fresh floral arrangements for guest tables paired with candles</li><li>• Fresh floral for 8' cedar wood arbor</li></ul> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### SHUTTLE

- |                                                                                               |                                                                                              |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• 4 hr pre &amp; post private shuttle service</li></ul> | <ul style="list-style-type: none"><li>• Ample parking &amp; free overnight parking</li></ul> |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|

### DAY-OF TIMELINE CREATION

- |                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Custom wedding day timeline creation</li><li>• Floor-plan creation of reception setup</li><li>• Coordination of all floral &amp; shuttle</li><li>• Vendor recommendations</li><li>• Vendor confirmation</li><li>• In-person or virtual planning meeting</li><li>• Unlimited email consults</li></ul> | <p>Venue Manger onsite day of wedding:</p> <ul style="list-style-type: none"><li>• Ensure seamless execution the day of your wedding</li><li>• Setup &amp; tear down of set-in-place reception &amp; ceremony decorations</li><li>• Vendor liaison during wedding</li><li>• Professional direction leading wedding party to ceremony</li></ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

\*NOTE: we do not include any photo services - just the access to our grounds for photos.

# VENUE INCLUSIONS

---

## DECOR & AV

- Table & chairs for your guest count
    - + Setup & take down
  - Floor length table linens (black, white, or ivory)
  - Oak harvest tables for 24 people
  - Wine barrel cake & dessert tables
  - Easels
- Sound system with wireless microphones ONLY at natural cathedral
  - Bluetooth speaker with acoustic hits at creekside spaces
  - Projector & screen ONLY in Grand Hall

## BAR

- Permanent reclaimed wood bar
  - 10 tap beers crafted by 22 Northmen Brewing Co.
- 6 Carlos Creek Wines you have selected
  - Complimentary Starbucks coffee and soda for guests

## STAFF

- Venue Manager
  - Bar Manager
  - Bartenders
- On-site security
  - Florist
  - Cleaning crew - after rental

## REHEARSAL

- Rehearsal - 1 hour rehearsal
  - Friday weddings only - rehearsal Thursday at 5:00 pm with 3hr reservation in 22 Northmen Brewing Co Loft.
- Saturday weddings only- day of rehearsal at 11:00 a.m.
    - (day before rehearsals are available for an additional \$250)

## TRUSTED VENDOR LIAISON:

Professional mosquito control  
Florist & decor rental  
Shuttle

# ESTIMATE WORKSHEET

We believe in transparency of pricing and have created this worksheet to ensure there are no surprises. Note, if you would like to add additional alcohol, add it prior to the "service charge" section for accurate calculating.

## RENTAL FEE

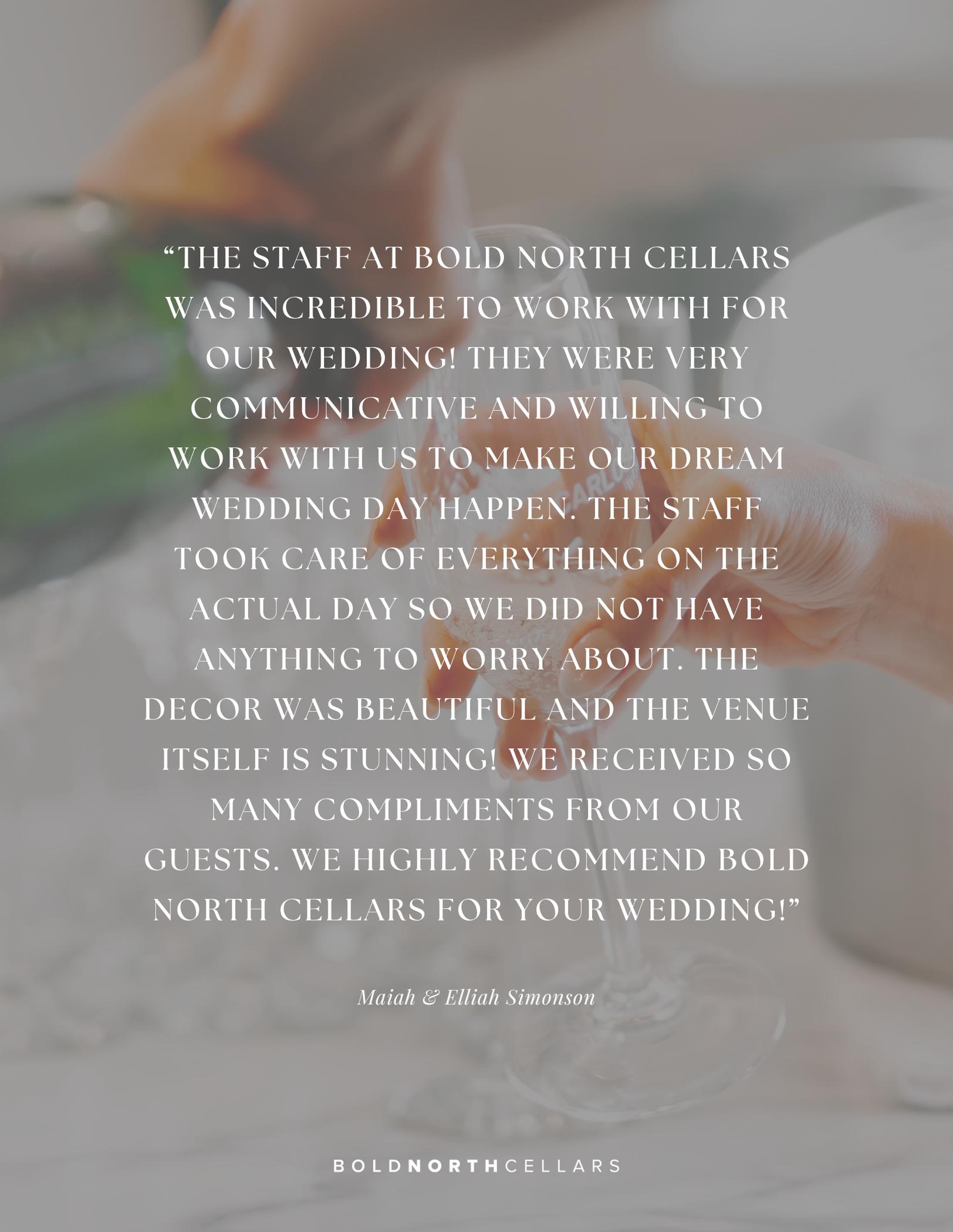
	+		*	1.20	=	
<u>12 Hour Rental Base Fee</u>		<u>Guest Count Fee</u>		<u>Service Charge</u>		<u>Rental Total</u>
01.		02.		03.		04.
100-150 guests		151-200 guests		201-250 guests		251-300 guests
<i>\$0</i>		<i>\$1000</i>		<i>\$2000</i>		<i>\$3000</i>
						<i>\$4000</i>

## ALCOHOL MINIMUM

<u>\$2000</u>	*	<u>1.20</u>	=		*	<u>1.09875</u>	=	
<i>Alcohol Minimum</i>		<i>Service Charge</i>		<i>pre-tax Alcohol</i>		<i>Applicable Tax</i>		<i>Alcohol Minimum Total</i>

## GRAND TOTAL

	+		=	
<u>Rental Total</u>		<u>Alcohol Minimum Total</u>		<u>Grand Total</u>



“THE STAFF AT BOLD NORTH CELLARS WAS INCREDIBLE TO WORK WITH FOR OUR WEDDING! THEY WERE VERY COMMUNICATIVE AND WILLING TO WORK WITH US TO MAKE OUR DREAM WEDDING DAY HAPPEN. THE STAFF TOOK CARE OF EVERYTHING ON THE ACTUAL DAY SO WE DID NOT HAVE ANYTHING TO WORRY ABOUT. THE DECOR WAS BEAUTIFUL AND THE VENUE ITSELF IS STUNNING! WE RECEIVED SO MANY COMPLIMENTS FROM OUR GUESTS. WE HIGHLY RECOMMEND BOLD NORTH CELLARS FOR YOUR WEDDING!”

*Maiah & Elliah Simonson*

**BOLDNORTHCELLARS**

# POLICIES

---

## IMPORTANT THINGS TO KNOW

---

### *Rental Timing*

Wedding rentals begin at 12pm and end at 12am. All rental times include setup and take down hours + access to dressing rooms and vendor access. If you need additional time for vendor set-up/take-down, it may be added at the discretion of the Director of Events and billed at \$250/hour. Alcohol service will cease 45 minutes prior to the end of the scheduled event.

### *Weather*

Certain weather conditions will not provide an enjoyable outdoor ceremony or social hour experience for you and your guests. Bold North Cellars provides indoor ceremony & social hour locations if weather prevents outdoor functions.

### *Special Event Insurance*

The host of the event is required to get a liability insurance policy and present it to their Wedding Director at least 14 days prior to their event. The policy is required to have the following:

- \$1,000,000/occurrence & \$2,000,000 general aggregate
- Carlos Creek Winery listed as additionally insured
- Hosted Liquor Liability

### *Venue*

We only host one wedding reception a day, but may schedule other events the day of your wedding, including wedding rehearsals, groom's dinners, corporate groups, wedding ceremonies etc. These other events will occur in spaces not occupied by your event.

### *Final Count*

Final count is due 21 days prior to the event (three weeks). Minimum charges will be based on the final count given at this time. If the actual number of attendees is higher than your final count, you will be charged additional fees for additional tables needed AND/OR an additional \$1,000 if it puts you over the Guest Count Fee. Final count must include anyone who will be at a table (including children and vendors). All clients must do assigned seating / tables and provide BNC with number of guests per table at final count.

### *Date Hold*

We will hold dates for up to 1 week with no deposit. To book a date we require a signed wedding agreement and a \$2,000 non-refundable deposit. If both of those items are not received in that 1 week period we will release the date without notification. Holds can be denied if there are limited dates left in the month. Only one hold request per client.

# POLICIES

---

## IMPORTANT THINGS TO KNOW

---

### ALCOHOL POLICY

---

STATE LAW PROHIBITS BRINGING ALCOHOL ONTO THE WINERY & BREWERY PREMISES. Bold North Cellars is licensed to allow the consumption of beverages provided by Bold North Cellars ONLY. We reserve the right to confiscate any alcoholic beverages that are brought onto the property. State law prohibits consumption of alcohol by those under the age of 21 and we reserve the right to card anyone when purchasing alcohol. Bar minimums may be met by a hosted bar, cash bar or combination of hosted & cash. The minimum does not include sales tax or service charge. Bold North Cellars provides beer & wine service, serving exclusively Carlos Creek Winery wine and 22 Northmen Brewing Co. beer. There is an option to add a cocktail cart, serving premium liquor beverages.

### CATERING POLICY

---

We do not provide any napkins, china, silverware, food vessels of any kind, or water service. We require your caterer to provide linen napkins, china and silverware for all food service, and glassware for all water service OR that you provide such items to the catering company. We will not be responsible for the handling and/or cleanup of any rental items associated with food / beverage service unless items were specifically rented by us. We require that all events have water service to the tables, linen napkins, silverware and china. Paper plates and napkins, plastic silverware and serving ware, and disposable containers and chafing dishes are not allowed for dinner service. Disposable items can be used for appetizers, late night snacks and dessert service only. All china and glassware must be removed from the venue at the end of the night. Any cleaning of china or glassware must be done outside of the venue. We do not have a kitchen or space for this. If you or your caterer are renting china and/or glassware, it is your responsibility for scheduling a time with us for rental drop offs and pick-ups.