

WEDDING VENUE GUIDE

2027

CARLOS CREEK // ALEXANDRIA MN
(320) 846-5443 | michelle@carloscreekwinery.com

CARLOS CREEK

W E L C O M E

Imagine saying "I do" in the Natural Cathedral amidst the chain of lakes and natural beauty of central Minnesota. Carlos Creek offers more than just a stunning backdrop for your special day. We are your partner in crafting an unforgettable celebration of love, joy, and connection since 1999.

With a legacy of excellence in hospitality, we offer a curated collection of services designed to make your planning process seamless. We are here to assist you in every venue detail; from expertly designed fresh floral centerpieces and ceremony arbor, to coordinating pre & post shuttle service, and creating a day-of timeline that enhances your guest experience.

Indulge in award-winning wines from Carlos Creek Winery, the largest wine producer in Minnesota, and savor delicious craft beers from 22 Northmen Brewing Company, all brewed on-site. Experience the convenience of an all-in-one location, hosting your ceremony, social hour, and reception in our elegant and accommodating spaces.

Carlos Creek is your one-stop venue for a seamless and unforgettable wedding experience. With transparent pricing, endless photo backdrops across our 190 acres of vineyards, woods, and manicured lawns, and the opportunity to return for anniversary celebrations, we offer more than just a space; we offer memories that will last a lifetime.

Turn the page to discover the ease of a Carlos Creek Weddings.

CARLOS CREEK

A group of people are holding glasses of beer and wine, smiling and toasting. The scene is set outdoors with a rustic wooden structure in the background.

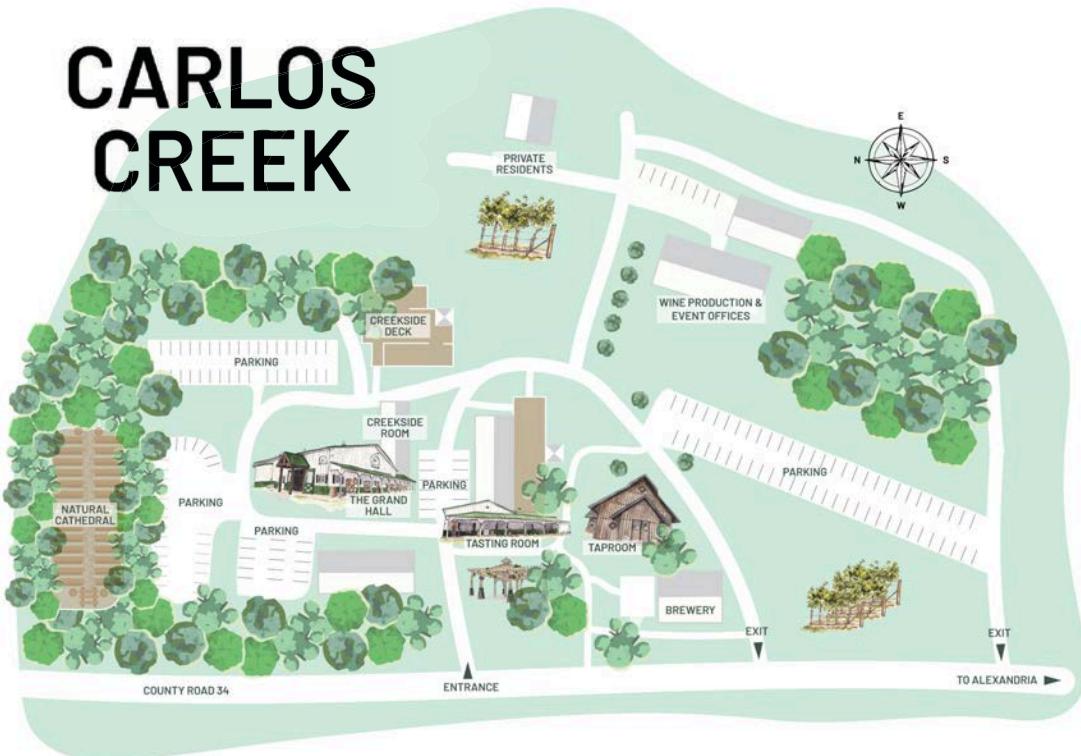
"ONE OF THE MAIN REASONS WE
CHOSE THIS VENUE WAS THEIR
PROMISE OF "DOING IT ALL."...THE
STAFF DID AN AMAZING JOB OF
MAKING THAT HAPPEN. OUR FAMILY
AND GUESTS HAD NOTHING BUT
WONDERFUL THINGS TO SAY
ABOUT THE STAFF, AND WE ARE
VERY GRATEFUL FOR EVERY PERSON
AT CARLOS CREEK FOR GIVING US
THE EASIEST, MOST BEAUTIFUL, AND
BEST WEDDING DAY EVER!

Abby Rost + Brian Kautzman

CARLOS CREEK

CARLOS CREEK

WINERY | BREWERY | WOOD FIRE PIZZA | WEDDING VENUE



One of the oldest wineries in Minnesota, opening in 1999. Second-generation, family owned winery helping people discover the art of memorable wines and memorable events.



Added in 2019, brewing the best traditional and distinct craft lagers, ales and original blends in Minnesota.

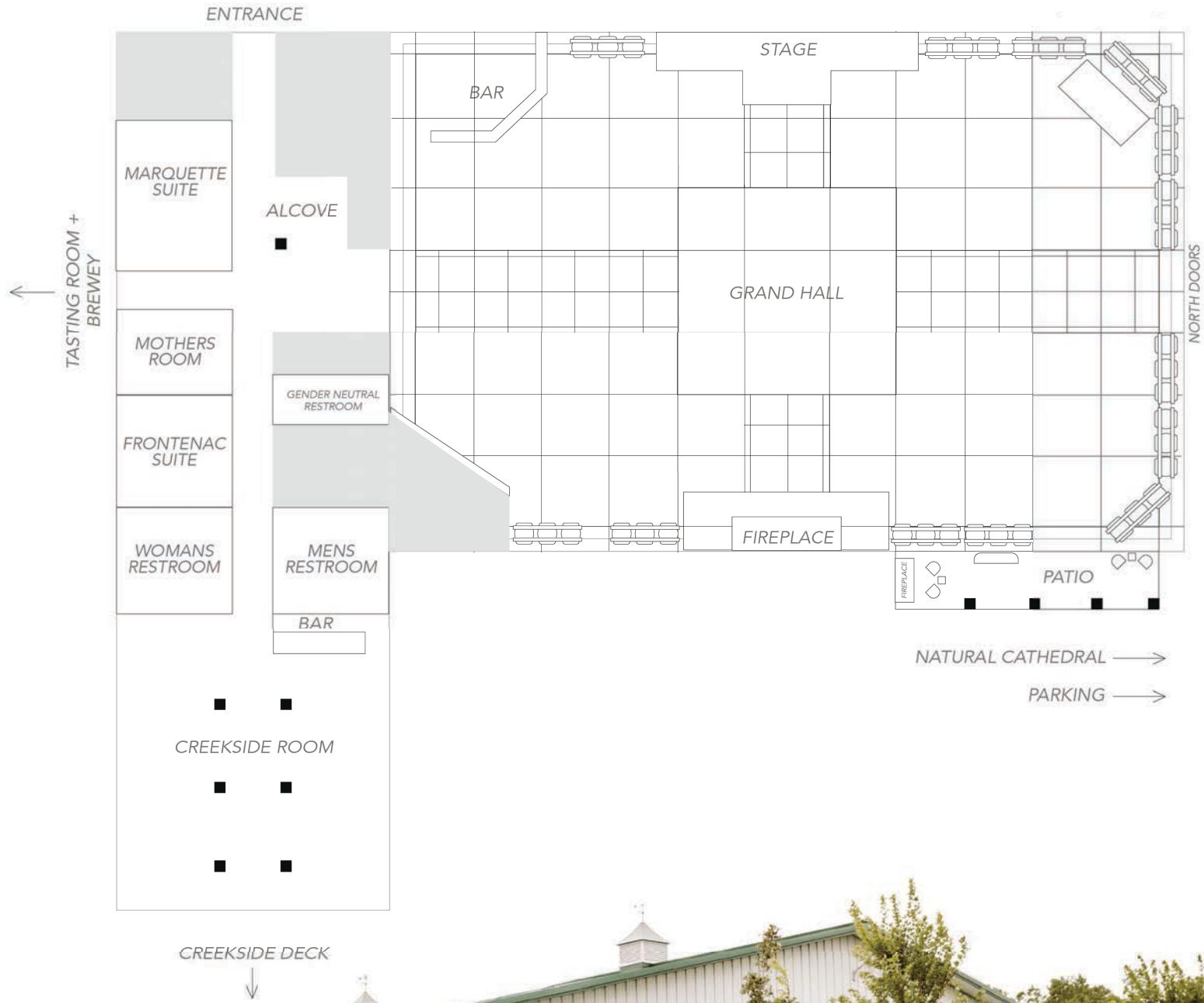


Amazing food offerings at Carlos Creek including Stoke Wood-Fired Pizza (open year round) and Sizzle Food Truck (open Memorial weekend - Labor Day weekend).

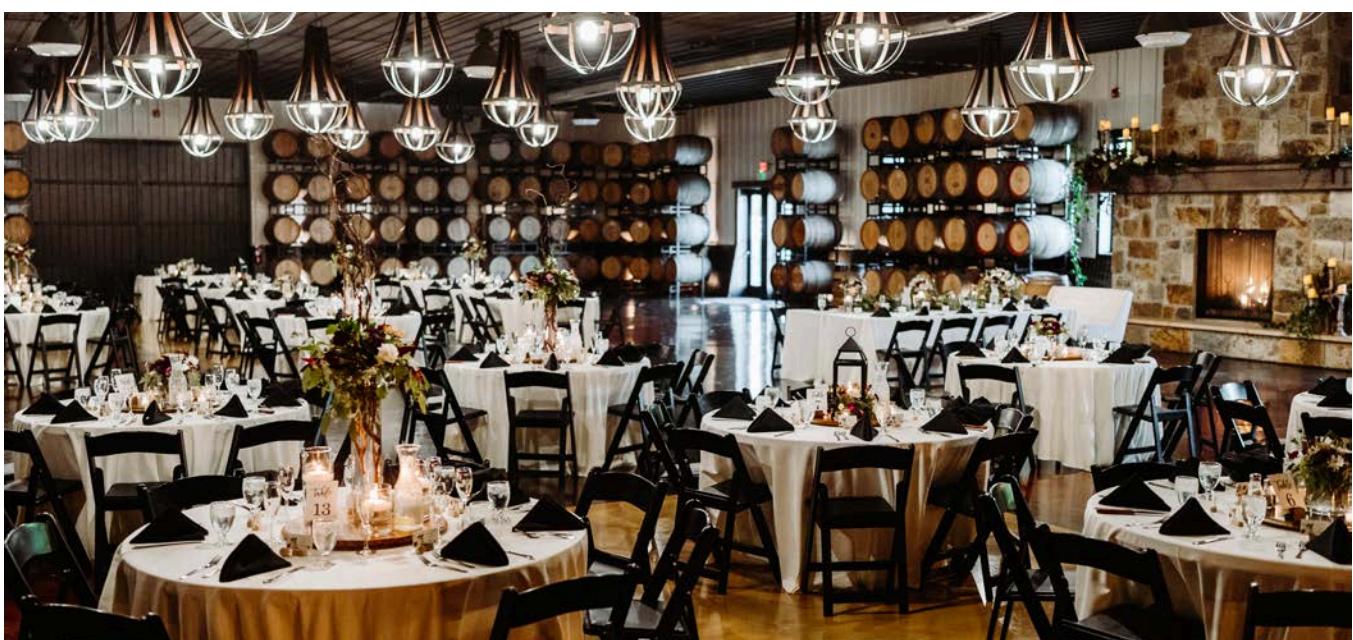
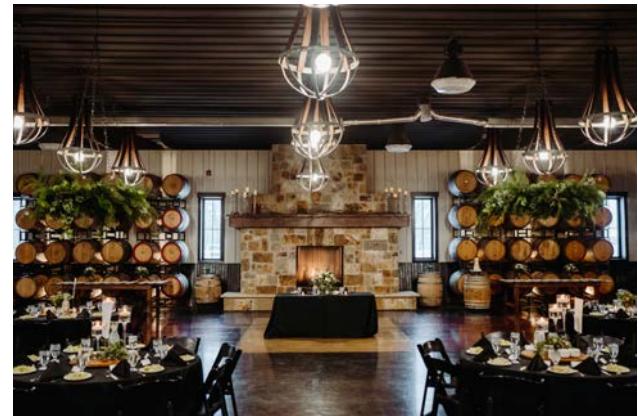


Award-winning venue opened in 2009, offering unique, memorable weddings in a rich, romantic setting.

THE GRAND HALL



THE GRAND HALL



CARLOS CREEK

MARQUETTE SUITE



FRONTENAC SUITE



CREEKSIDE ROOM



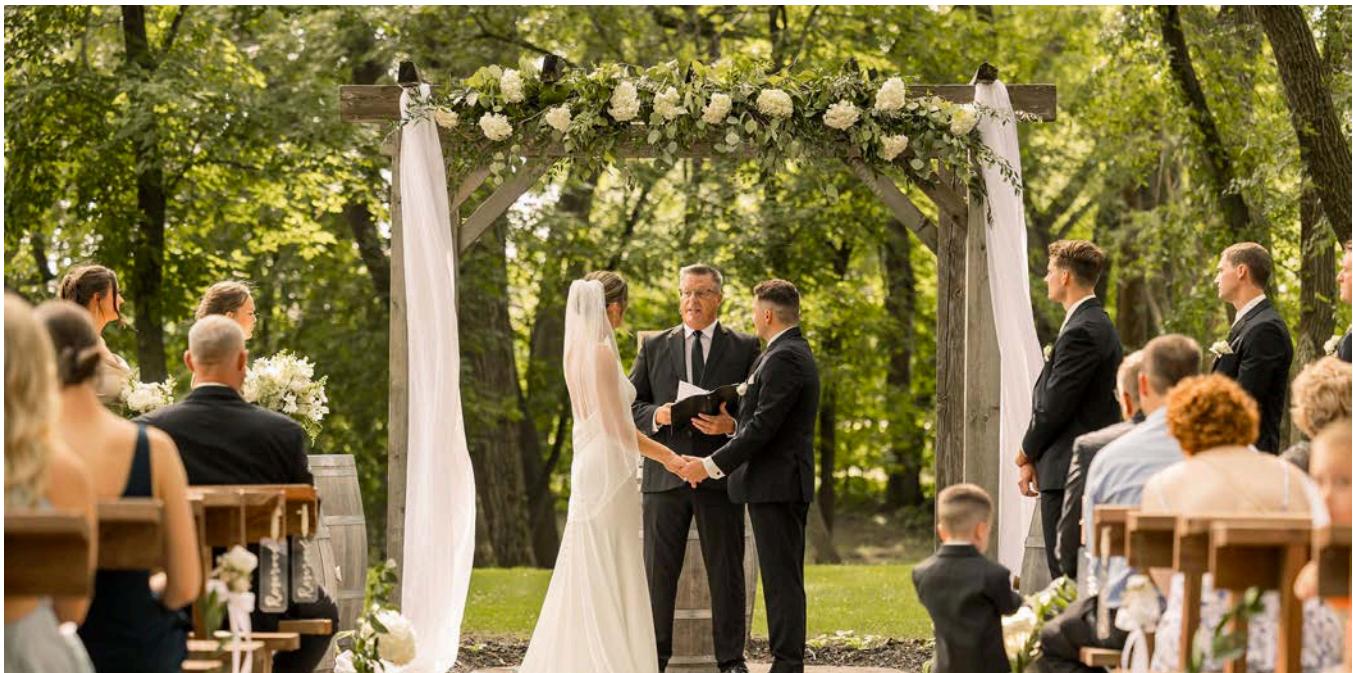
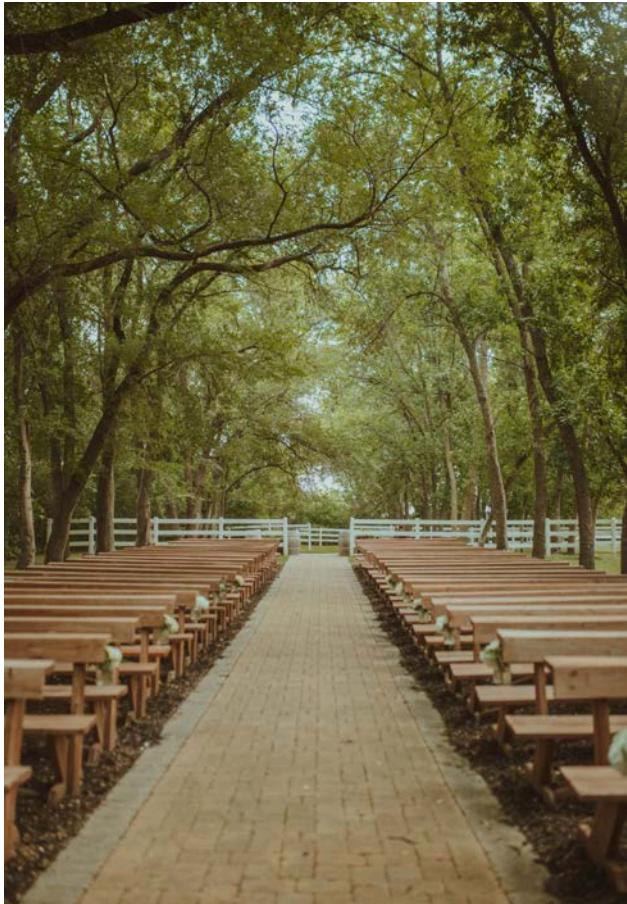
CREEKSIDE DECK



PATIO



THE NATURAL CATHERDAL



CARLOS CREEK

WHAT TO EXPECT

PLANNING

Once your wedding year begins, you will be invited to experience Carlos Creek as wedding guests. This event will showcase our fresh floral inclusions, linens, some of our favorite vendors, and, of course, our award winning beverages.

Between February & April we will set up a meeting to discuss details of your day. This meeting will occur soon after our Venue Experience Day, in-person or virtually, so you have a clear vision of how you want your wedding to look and feel based on our inclusions.

During this meeting, we will go over all the details such as:

• Rehearsal	• Floral Inclusions	• Bar Options	• Additional Decor
• Day of Timeline	• Ceremony	• Dessert	• Overall vision of
• Hired Vendors	• Social Hour	• Floor plan	your wedding here
• Shuttle	• Menu	• Vendor Needs	at Carlos Creek

FLORAL & DECOR

Flowers are key, and at Carlos Creek we make it simple, fresh, and offer a stunning variety of options to choose from. For all our booked clients, we invite you to our Venue Experience Day to meet our floral artist, visualize the centerpieces, and browse our selection of different style vessels, table linens, and accents to personalize your day.

Chat vision, get expert advice, and feel the excitement!

What's Included:

- A breathtaking ceremony arbor adorned with fresh blooms.
- Lush floral arrangements and candles on every guest table.

Want More? We've Got You:

- Bouquets, boutonnieres, and other extras available à la carte.
- No need to search for a separate florist – our partner florist can do it for you if you wish with floral enhancements for your day.

YOUR WEDDING DAY

At Carlos Creek, we craft your wedding day timeline that orchestrates your big day with elegant precision. We will work with you directly to design the perfect flow from ceremony to the dance floor, ensuring every detail from floral arrangements to guest arrival. You'll have a dedicated Venue Manager the day of your wedding: guiding vendors, directing your wedding party, or getting you a glass of bubbly to celebrate. We handle the details – floor plans, floral, shuttles, setting out and packing up your decor, even the vendor tango. You relax, revel in romance, and leave the logistics to us.

CARLOS CREEK

VENUE CHARGES

RENTAL BASE FEES

SUNDAY-FRIDAY (MAY-OCTOBER)

13 Hour Rental (11am-12am) Base Fee
up to 150 guests

\$12,000

SATURDAYS + HOLIDAY SUNDAYS (MAY-OCTOBER)

13 Hour Rental (11am-12am) Base Fee
up to 150 guests

\$13,500

FRIDAYS (NOVEMBER-APRIL)

13 Hour Rental (11am-12am) Base Fee
up to 150 guests

\$11,250

SATURDAYS (NOVEMBER-APRIL)

13 Hour Rental (11am-12am) Base Fee
up to 150 guests

\$12,750

BEVERAGE MINIMUM

Serving only Carlos Creek Wines and 22 Northmen Brewing Company beer. Premium cocktail cart available.

\$2,000

FINAL COUNT FEE FOR OVER 150 GUESTS

(determined by Final Guest Count due 3 weeks prior to event date):

01.	02.	03.	04.	05.
100-150 guests	151-200 guests	201-250 guests	251-300 guests	301-350 guests
\$0	\$1000	\$2000	\$3000	\$4000

FEES, TAXES, & PAYMENTS

All rental, decor, enhancements, equipment and alcohol charges are subject to a 20% service charge and current MN + Douglas County Sales Tax (7.375% - may change by wedding date. 2.5% added for alcohol sales).

- \$2000 due at signing (non-refundable)
- \$4,000 due 6-months prior to event (non-refundable)
- 50% of expected balance (based on estimated guest count) due 90 days prior to event (non-refundable)
- \$1,000 Security deposit due 90 days prior to event*
- Guest Count due 3 weeks prior to event.
- Remaining balance is due 14 days prior to event (non-refundable)(cash or credit card payment only).

WINE, BEER & COCKTAILS

BEVERAGE MINIMUM

Serving only Carlos Creek Wines and 22 Northmen Brewing Company beer. Premium cocktail cart available.

\$2,000

A 20% service charge is added to all invoiced alcohol service. Tip jars will be set out for hosted bars. Please inquire for additional cost to have tip jars removed.

HOSTED BAR OPTIONS

TIME FRAME

Host your wedding bar for a set time frame (e.g. social hour, social hour + dinner, the whole event). Pay for what your guests consume.

*glasses of wine: \$8-10
16oz. glasses of beer: \$7*

SET BUDGET

Tell us how much you would like to spend. You set the budget and once your budget has been consumed we switch to a cash bar.

*glasses of wine: \$8-10
16oz. glasses of beer: \$7*

HOSTED PACKAGES

- Host beer + wine for social hour: \$15/person
- Host beer, wine + cocktails for social hour: \$23/person*
- Host beer + wine all night: \$26/person
- Host beer, wine + cocktails all night: \$38/person*

PURCHASE DRINK TICKETS

Purchase drink tickets for your guests to use at the bar. No refunds for unconsumed tickets are given.
Drink tickets cannot be used for liquor drinks.

COCKTAILS

COCKTAIL ADD ON

Crafted Cocktail Cart will serve mixed drinks using the same or better of the following brands: Titos (vodka), Maker's Mark (bourbon), Jack Daniels (whisky), Captain Morgan (rum), Casamigos Reposado (tequila), and Hendricks (gin)

Setup Fee: \$275 (guest count 100-200), \$325 (200+ guests)
9oz. mixed drink: \$9-15

VENUE INCLUSIONS

VENUE

- Outdoor Natural Cathedral with backup indoor location
- 3-Tier Outdoor Social Deck - 3,200 sq. ft.
 - Creekside Room indoor backup - 2,000 sq. ft.
 - Seasonal patio heaters
 - Yard games
- 9,000 sq. ft. reception space with 350 maximum capacity
- 15' floor to ceiling stone gas-fireplace
- Stage option for DJ or band

- Dimmable, custom wine barrel chandeliers
- Indoor restrooms (mens, womens, family + a mother's room)
- Two keyless entry private dressing suites
- Connected patio with gas fireplace
- Floor-to-ceiling wine barrel décor
- Golf cart usage from arrival-sunset (seasonal)
- ADA accessible
- Catering prep kitchen for caterers
- 160 acres of stunning photo opportunities*
- Ability to take engagement photos here*

FLORAL

- Trusted local florist to handle all your floral needs.
- One on One consultation available during booked wedding year

Included floral:

- Designed fresh floral arrangements for guest tables paired with candles
- Fresh floral for 8' cedar wood arbor

SHUTTLE

- pre + post private shuttle service for a total of 4 hours.

- Ample parking + free overnight parking

DAY-OF TIMELINE CREATION

- Custom wedding day timeline creation
- Floor-plan creation of reception setup
- Coordination of all floral + shuttle
- Vendor recommendations
- Vendor confirmation
- In-person or virtual planning meeting
- Unlimited email consults

Venue Manager onsite day of wedding:

- Ensure seamless execution the day of your wedding
- Setup + tear down of set-in-place reception + ceremony decorations
- Vendor liaison during wedding
- Professional direction leading wedding party to ceremony

*NOTE: we do not include any photo services - just the access to our grounds for photos.

CARLOS CREEK

VENUE INCLUSIONS

DECOR + AV

- Table + chairs for your guest count
 - Including setup + take down
- Floor length table linens (black, white, or ivory)
- Oak harvest tables for 14-24 people
- Wine barrel cake & dessert tables
- Various easel sizes

- Sound system with wireless microphones ONLY at natural cathedral
- Bluetooth speaker with acoustic hits at creekside spaces
- Projector + screen ONLY in Grand Hall

BAR

- Permanent reclaimed wood bar
- 10 tap beers crafted by 22 Northmen Brewing Co.

- 6 Carlos Creek Wines you have selected
- Complimentary coffee, water and soda for guests

STAFF

- Pre-Planning Client Relations Manager
- Venue Manager
- Bartenders

- On-site security
- Florist
- Cleaning crew - after rental

REHEARSAL

- Rehearsal - 1 hour rehearsal
- Friday weddings only - rehearsal Thursday at 4:30pm with 3hr optional reservation in 22 Northmen Brewing Co Loft.

- Saturday weddings only- rehearsal 10am-11am on Friday morning or day-of 10am-11am.

TRUSTED VENDOR LIAISON:

Professional mosquito control
Florist + decor rental
Shuttle

CARLOS CREEK

ESTIMATE WORKSHEET

We believe in transparency of pricing and have created this worksheet to ensure there are no surprises. Note, if you would like to add additional alcohol, add it prior to the "service charge" section for accurate calculating.

RENTAL FEE

<i>13 Hour Rental Base Fee</i>	<i>Guest Count Fee</i>	<i>1.20</i>	<i>Rental Total</i>
01. 100-150 guests	02. 151-200 guests	03. 201-250 guests	04. 251-300 guests
\$0	\$1000	\$2000	\$3000
			\$4000

ALCOHOL MINIMUM

\$2000	*	1.20	=	pre-tax Alcohol	*	1.09875	=	Applicable Tax	Alcohol Minimum Total
<i>Alcohol Minimum</i>		<i>Service Charge</i>							

GRAND TOTAL

Rental Total	+	Alcohol Minimum Total	=	Grand Total

CARLOS CREEK



“THE STAFF AT CARLOS CREEK WAS INCREDIBLE TO WORK WITH FOR OUR WEDDING! THEY WERE VERY COMMUNICATIVE AND WILLING TO WORK WITH US TO MAKE OUR DREAM WEDDING DAY HAPPEN. THE STAFF TOOK CARE OF EVERYTHING ON THE ACTUAL DAY SO WE DID NOT HAVE ANYTHING TO WORRY ABOUT. THE DECOR WAS BEAUTIFUL AND THE VENUE ITSELF IS STUNNING! WE RECEIVED SO MANY COMPLIMENTS FROM OUR GUESTS. WE HIGHLY RECOMMEND CARLOS CREEK FOR YOUR WEDDING!”

Maiah + Elliah Simonson

CARLOS CREEK

P O L I C I E S

I M P O R T A N T T H I N G S T O K N O W

Rental Timing

Wedding rentals begin at 11am and end at 12am. All rental times include setup and take down hours + access to dressing rooms and vendor access. If you need additional time for vendor set-up/take-down, it may be added at the discretion of the Client Relations & Event Manager and billed at \$250/hour. Alcohol service will cease 45 minutes prior to the end of the scheduled event.

Weather

Certain weather conditions will not provide an enjoyable outdoor ceremony or social hour experience for you and your guests. Carlos Creek provides indoor ceremony & social hour locations if weather prevents outdoor functions.

Special Event Insurance

The host of the event is required to get a liability insurance policy and present it to their Wedding Director at least 14 days prior to their event.

The policy is required to have the following:

\$1,000,000/occurrence &
\$2,000,000 general aggregate

*Carlos Creek Winery listed
as additionally insured*

Hosted Liquor Liability

Venue

We only host one wedding reception a day, but may schedule other events the day of your wedding, including wedding rehearsals, groom's dinners, corporate groups, wedding ceremonies etc. These other events will occur in spaces not occupied by your event.

Final Count

Final count is due 21 days prior to the event (three weeks). Minimum charges will be based on the final count given at this time. If the actual number of attendees is higher than your final count, you will be charged additional fees for additional tables needed AND/OR an additional \$1,000 if it puts you over the Guest Count Fee. Final count must include anyone who will be at a table (including children and vendors). All clients must do assigned seating / tables and provide Carlos Creek with number of guests per table at final count.

Date Hold

We will hold dates for up to 1 week with no deposit. To book a date we require a signed wedding agreement and a \$2,000 non-refundable deposit. If both of those items are not received in that 1 week period we will release the date without notification. Holds can be denied if there are limited dates left in the month. Only one hold request per client.

POLICIES

IMPORTANT THINGS TO KNOW

ALCOHOL POLICY

STATE LAW PROHIBITS BRINGING ALCOHOL ONTO THE WINERY & BREWERY PREMISES. Carlos Creek is licensed to allow the consumption of beverages provided by Carlos Creek ONLY. We reserve the right to confiscate any alcoholic beverages that are brought onto the property. State law prohibits consumption of alcohol by those under the age of 21 and we reserve the right to card anyone when purchasing alcohol. Bar minimums may be met by a hosted bar, cash bar or combination of hosted & cash. The minimum does not include sales tax or service charge. Carlos Creek provides beer & wine service, serving exclusively Carlos Creek Winery wine and 22 Northmen Brewing Co. beer. There is an option to add a cocktail cart, serving premium liquor beverages.

CATERING POLICY

We do not provide any napkins, china, silverware, food vessels of any kind, or water service. We require you to use one of our 4 approved caterers for your main meal service. List of vendors will be available the June prior to your wedding year. We require your caterer to provide linen napkins, china and silverware for all food service, and glassware for all water service OR that you provide such items to the catering company. We will not be responsible for the handling and/or cleanup of any rental items associated with food / beverage service unless items were specifically rented by us. We require that all events have water service to the tables, linen napkins, silverware and china. Paper plates and napkins, plastic silverware and serving ware, and disposable containers and chafing dishes are not allowed for dinner service. Disposable items can be used for appetizers, late night snacks and dessert service only. All china and glassware must be removed from the venue at the end of the night. Any cleaning of china or glassware must be done outside of the venue. We do not have a kitchen or space for this. If you or your caterer are renting china and/or glassware, it is your responsibility for scheduling a time with us for rental drop offs and pick- ups.